

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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**MAY 20, 2003**

**FROM:**       **GARY PENROD**, Sheriff  
                  Sheriff's Department

**SUBJECT:**   **CONTRACT WITH STATE OF CALIFORNIA, DEPARTMENT OF YOUTH  
AUTHORITY, HGS YOUTH CORRECTIONAL FACILITY, FOR ACCESS TO THE  
CALIFORNIA LAW ENFORCEMENT TELECOMMUNICATIONS SYSTEM (CLETS) –  
STATE CONTRACT NO. 03-04-18.**

**RECOMMENDATION:** Approve contract with the State of California, Department of Youth Authority, HGS Youth Correctional Facility, for access to CLETS and maintenance of related equipment in the amount of \$4,464.60, and approve Certification, State form CCC-103.

**BACKGROUND INFORMATION:** By State mandate, the Sheriff's Department oversees the local switching center that allows access by local law enforcement agencies to the California Law Enforcement Telecommunications System (CLETS), a statewide criminal justice database. In turn, the Department contracts with these agencies to spread the cost of the system among the agencies using the system.

The rates are established based upon the actual cost charged to the Sheriff's Department by third parties, either County ISD or outside vendors, for this service. Contracts with State agencies for CLETS access are reviewed annually to revise the fee schedule to ensure proper remuneration to the County. Cost of service for FY03/04, in the amount of \$4,464.60, represents a decrease of \$2,922.84 from FY02/03 cost of service due to a significant decrease in the number of transactions during FY02/03. This contract is for the period of July 1, 2003 through June 30, 2004 and provides for termination upon 90 days notice. The Certification, State form CCC-103, is required by the State to be executed as part of the contract.

**REVIEW BY OTHERS:** This contract has been reviewed and approved as to legal form by County Counsel (Kevin Norris, Deputy County Counsel) on May 6, 2003; and reviewed by the County Administrative Office (Mario Lara, Administrative Analyst) on May 9, 2003.

**FINANCIAL IMPACT:** Revenue generated by this contract, in the amount of \$4,464.60, fully offsets the cost of providing this service and is included in the Sheriff's Department Proposed Budget for FY03/04. No additional cost to the County.

**SUPERVISORIAL DISTRICT(S):** All

**PRESENTER:** Rod Hoops, Captain, 387-3637

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Record of Action of the Board of Supervisors

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